Enghouse Interactive

Optimise your Contact Centre for Remote Working

Enghouse Interactive

What Is This Webinar For?

The COVID-19 response is forcing businesses to move to remote operations

Operating a Remote Contact Centre successfully can be a new challenge

Enghouse want to help you to manage this effectively

If you have not yet transitioned to remote operation and need assistance, we can help: please let us know

1. It's Time to Make Adjustments
   1. Customer Experience Adjustments
   2. Agent Adjustments
   3. Supervisor Adjustments
   4. Administrator Adjustments

2. What Reports should you be looking at and Why?
   1. Queue
   2. Agent
   3. Administration

3. Other Tools Available to You
   1. Snapshot
   2. Media Voice
   3. Vidyo
   4. Enghouse Training
   5. Softphone Matrix Reference
   6. We Are Here to Help

It's Time to Make Adjustments

Maintain a Positive Customer Experience

Consistent Messaging

Deliver a consistent message for the life of the interaction

1 Multimedia Queue Messages

2 Multimedia Templates

3 Send out Internal Memos

4 Quality Checking Customer Interactions

Agent Adjustments

Helping Your Agents Adjust

Agents

Adapting to Their New Workspace

1 Create a Call Escalation Process

2 Tools for Team and Supervisor Engagement

3 Adapting to the New Workspace
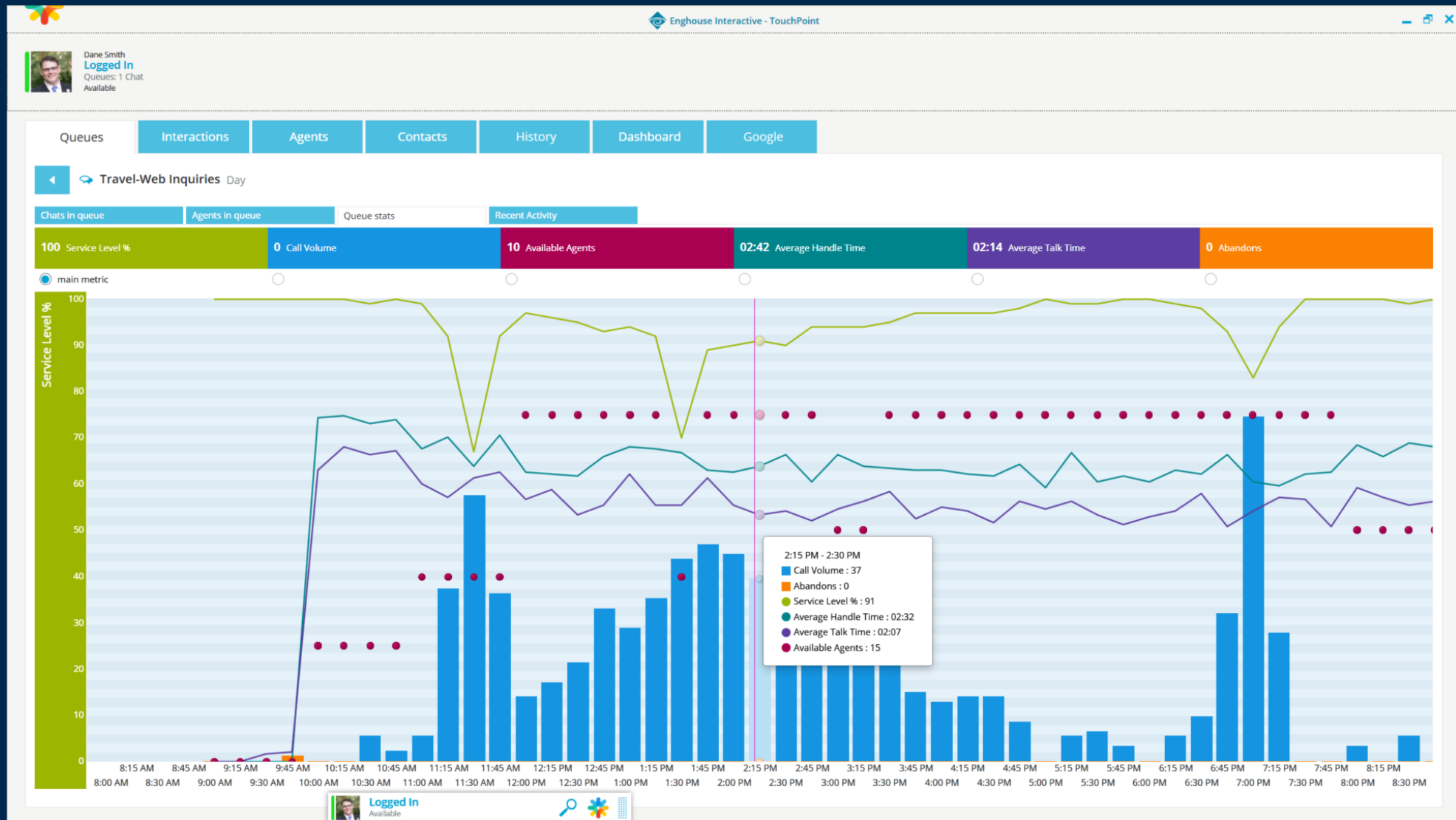
4 Utilizing Break and Worktime Properly

5 Keep a Routine

Enghouse Interactive

Licenses, do you have Enough?

Enghouse Interactive

Confirm Agent Login Classes are Set to Auto Break

Changing in Call Messaging/Progress Announcements

Is your contact Centre experiencing longer than normal wait times? What can this mean?

Wait Times

What Can Cause Long Wait Times?

- Lack of Agent Availability due to High Call Volume

- Are your Agents on Break, Worktime?

- Workforce Management Issues

Effects of Long Wait Times

- Abandons

- Low Service Levels

- Grumpy Callers > Agents Apologizing

Best Reports for Wait Times

Queue Performance
- Shows how many agents were available when each interaction was answered, abandoned or recovered

Queue Traffic Analysis
- View incremental breakdown of call volumes and wait times throughout the day to identify

- Great report for determining quiet and busy times for workforce management
  - Over/under staffing to meet your service level

  - Scheduling? Do you need to reconsider what hours and how many your staffing.

Queue Performance

Queue Performance Report

For Queue(s) 'Call Queues (3)'

For the period (7/28/2015 - 7/28/2015), (0:00:00-23:59:59), Types '*, 1, 2, 3, 4, 5, 6, 7, 8, 9, A, C, H, I, P, Q, R, T, V', Min Abnd 'Default', Detail 'All Details'

Arrival	Type	User ID	Agent	Caller	Calls	Ring	Talk Total Talk	Wait	ACW	Wrapup Time	Prime Agents	Abnd	Abnd Rate	Target	AHT	ASA
(UTC-06:00)		**8011**														
0:42:21	H			+1 (817) 5551212				0:12								
0:45:00	H			+1 (817) 5551212				0:04								
7:00:09	2	1005	Tammy	+1 (832) 5551212			0:13		0:30	0:03	1				0:46	
7:00:13	2		2051	+1 (469) 5551212			2:23				2				2:23	
7:05:20	Q	1083	Maria	+1 (619) 5551212		0:04	10:14	0:21	0:30		2				10:44	0:04
7:13:38	Q	1092	Manuel	+1 (915) 5551212		0:15	1:53	0:32	0:14	0:25	4				2:32	0:15
7:15:48	R	1056	Tina	+1 (281) 5551212		0:15		0:36			4					
7:15:48	Q	1005	Tammy	+1 (281) 5551212		0:02	3:18	0:38	0:30	0:05	3				3:53	0:18
7:17:27	Q	1083	Maria	+1 (205) 5551212		0:07	5:59	0:25	0:30	0:05	3				6:34	0:09
7:25:06	Q	1005	Tammy	+1 (254) 5551212		0:01	4:22	0:19	2:30	0:04	2				6:56	0:02
7:25:11	Q	1083	Maria			0:02	5:22	0:28	0:30	0:06	2				5:58	0:02
7:37:42	R	1092	Manuel	+1 (832) 5551212		0:15		0:32			3					
7:37:42	Q	1005	Tammy	+1 (832) 5551212		0:05	2:20	0:39	5:00	0:06	2				7:26	0:23
7:38:12	Q	1083	Maria	+1 (336) 5551212		0:02	3:37	0:19	0:15	0:05	2				3:57	0:02
7:43:48	Q	1092	Manuel	+1 (210) 5551212		0:06		0:26	0:30	0:45	2				1:15	0:08
7:48:37	Q	1005	Tammy	+1 (512) 5551212		0:03	0:36	0:21	0:30	0:02	2				1:08	0:05
7:49:59	Q	1092	Manuel	+1 (210) 5551212		0:14	2:03	0:35	0:30	0:07	2				2:40	0:15
7:55:37	Q	1092	Manuel	+1 (832) 5551212		0:08	1:53	0:29	0:30	0:11	2				2:34	0:09
8:00:04	Q	1005	Tammy	+1 (210) 5551212		0:03	2:52	0:25	0:30	0:02	2				3:24	0:05
8:01:24	R	1129	Talanda	+1 (832) 5551212		0:15		0:32			4					
8:01:24	Q	1090	Kathy	+1 (832) 5551212		0:03	1:31	0:37	0:30	0:08	4				2:09	0:21
8:01:49	Q	1056	Tina	+1 (512) 5551212		0:11	1:02	0:27	0:30	0:10	4				1:42	0:11

Queue Performance: How many agents were available at that time?

Enghouse Interactive

Abandons: the most hated metric in the contact Centre!

Abandons

What Can Cause Abandons?

- Long Wait Times
- Impatient Callers (They may be on their break)
- Recovered Calls
- Not Setting Proper Caller Expectations

Are there GOOD Abandons? YES!

- Providing information in your Announcements
  - American Airlines

Best Reports for Abandons

Queue Traffic Analysis
- What hours of the day are most of your abandons happening?

- Use this report to compare the call volume against the Wait Time and Abandonment Rate across the intervals.

X-Second Report
- Assess queue performance based on an unacceptable wait time

- Run this report on abandoned calls to work out when callers are most likely to abandon - you can then use the information to adjust your service level or set your queue alerts.

Abandons

What Can You Address to Reduce Abandonment Rates?

Callback (Licensed feature)
- Offer Callback during Progress Announcements
- Force Callback
  - After callers have been waiting in the queue a certain period of time
  - Call Blocking Mode – If X number of calls are in the queue already, Call Blocking mode set to force callbacks

Playing the callers position in queue
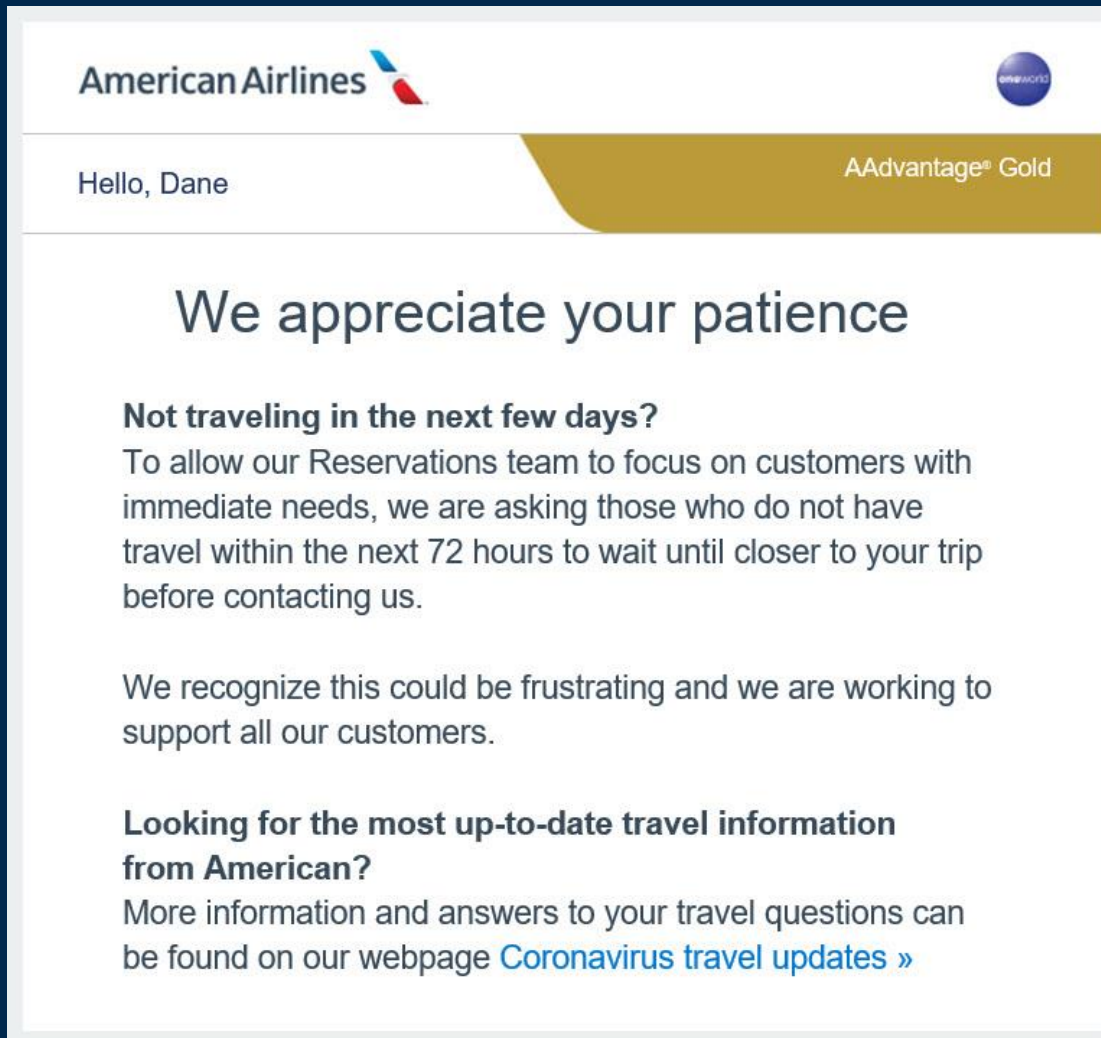- You are currently 5th in the queue

Changing when Progress Announcements are played
- Use X-Seconds Report to see when callers are abandoning then adjust progress announcements to keep them on the line

Adding backup agents to your queues for more coverage

Proactively sending out emails
- American Airlines email

Proactively send emails and upload announcements to your website to reset customer expectations

Agent Summary Report

Name	Shift	Total Login	Total Break	Net Login	Requested Worktime	Availability	Occupancy	Queue Calls	Queue Talk	Direct Calls	Direct Talk	Outb'nd Calls	Outb'nd Talk	Callback Calls	Callback Talk	Abnd	Un Ans	Recover	ACW Wrapup Time	Total Calls	Total Talk
Anthony	9:00:00	9:46:34	1:08:09	8:38:25	45:16	96.00%	74.49%	14	18:29	3	3:51	11	5:49				1		0:51	29	5:34:19
Khristy	9:00:00	9:22:36	0:03	9:22:33	8:22:14	104.18%	99.14%	2	12:22	6	4:12	34	0:32				3		0:14	46	1:08:20
John	9:00:00	9:10:10	1:07:45	8:02:25	48:43	89.34%	60.87%	13	12:25	6	9:44	8	5:42						0:53	27	4:25:21
Julio	9:00:00	9:02:43	1:12:23	7:50:20	5:14:32	87.10%	86.01%	3	23:06	3	3:51	3	3:45				11	1	0:42	31	2:09:33
Hoang	9:00:00	8:52:37	1:09:15	7:43:22	1:48:21	85.81%	71.03%	11	17:36	2	3:48	16	2:17					1	6:55	30	3:57:56
Mike	9:00:00	10:15:59	35:25	9:40:34	8:21:31	107.51%	99.71%	2	20:48	6	6:07	1	6:10				3	1	0:47	33	3:27:48
Jon	9:00:00	9:47:20	1:23:01	8:24:19	6:47:54	93.39%	96.63%	1	1:06:47	3	18:28	6	3:11				6		1:00	36	3:25:08
		66:17:59	6:36:01	59:41:58	32:08:31	94.76%	84.80%	46	17:45	29	7:07	129	3:18				24	3	0:50	232	24:08:25

Agent Summary Report: A glance at all of your agents in one easy to read report

Voice Port Reporting

Voice Port Usage and Voice Port Exception Reports

Voice Port Usage:
- Breakdown of how the Announce ports are being used with a detailed record of all announcements that have played and the types of calls and actions that the announcements were related to.

Voice Port Exception:
- Shows all calls that experienced a delay in their announcement.
- Good indicator as to whether you need to increase the voice/announce ports on your PBX
- Skype for Business is the exception

What Uses Voice/Announce Ports?
- Progress announcements
- Auto Attendant
- Mode level announcements
- Callback
- Voicemail

Other Tools Available to You

Enable agents through a VPN and softphone connected to the PBX.

PBX	Softphone	Requirements
ACM	**Softphone:** Avaya One-X Communicator **Signaling:** H 323, Tested Version 6.2.12.04-SP12	Communications Centre Requirements: Communications Centre 10.0 and above (Not tested on earlier versions)
IPOffice	**Softphone:** Avaya Communicator for Windows 2.0.3.40	PBX Requirements: IP Office 9.1 SP 4 and above Communications Centre Requirements: Communications Centre 9.1 and above
Cisco	**Softphone:** Cisco Communicator / Cisco Jabber	Alternative: Cisco Extend and Connect Communications Centre Requirements: Communications Centre 10.0 and above (probably works on earlier versions too, just not tested)
NEC 3C	**Softphone:** 3C UC Client	Note: No integration with Voicemail capabilities and rejecting calls is not supported.
NEC SV9100	Options still under investigation	
NEC SV9300/SV9500	**Softphone:** SP350	
Skype for Business	**Softphone:** Lync or Skype for Business Client	
Teams	**Softphone:** Teams Client	

Training Services

- enghouseinteractive.com.au/training-services

- Remote webinars

- Bespoke training
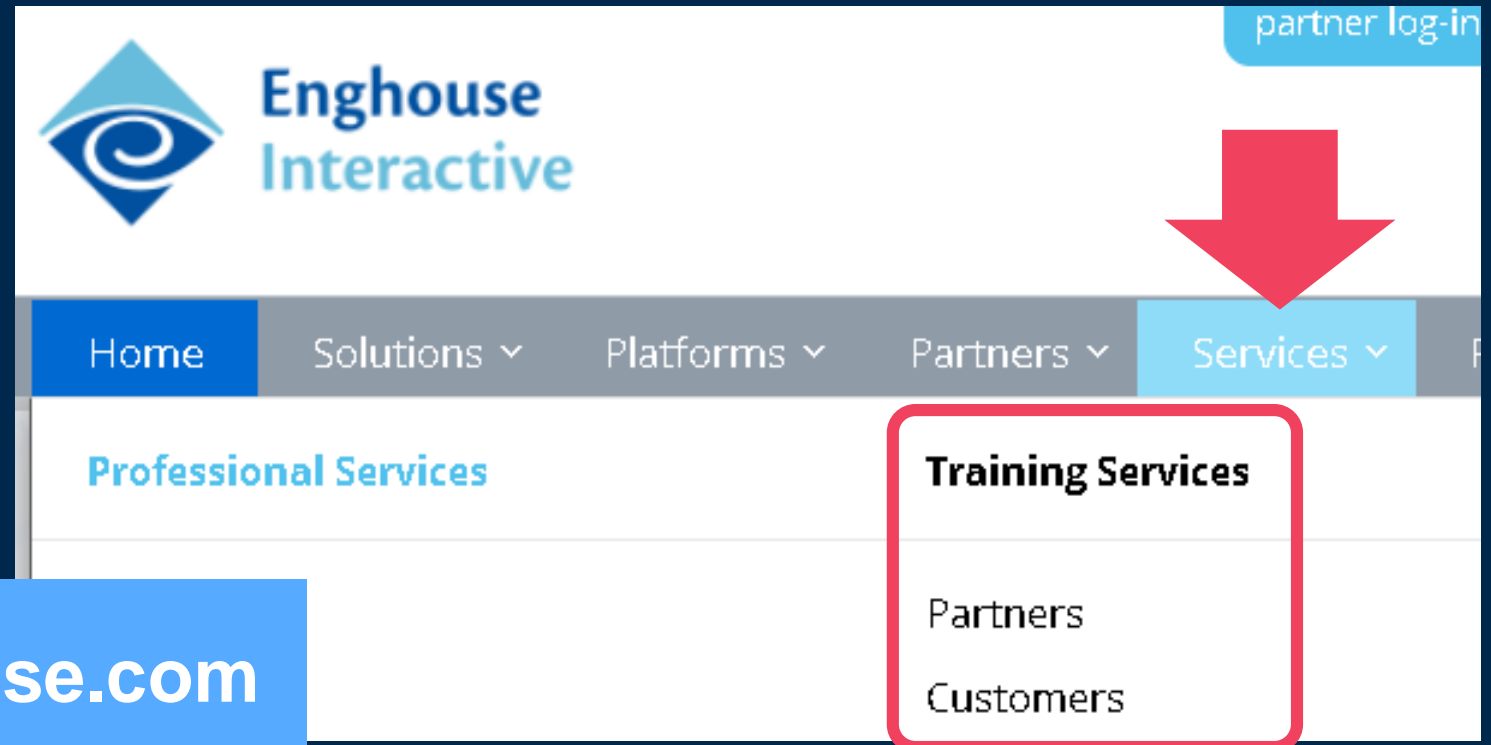
APACTraining@Enghouse.com